

REGULAR SCHOOL BOARD MEETING
December 13, 2023

The Pelican Rapids Board of Education held a regular meeting on December 13, 2023 in the conference room at the high school at 6:00PM. Board members present: Anne Peterson, Greg Larson, Molly Welch, Brenda Olson, Jon Karger, and Staci Allmaras.

Board Members Absent: None

Student Representatives present:None

Student Representatives absent: Eduardo Sanchez and Ellie Welch

Others Present: Brian Korf, Emily Evenson, PJ Breen, Laura Januszewski, Derrick Nelson, Rudy Martinez, Trevor Steeves, Doug Bruggeman, Cody Shaffer, Jessica Sjostrom, Amy King, Becky Wontor (MicrosoftTeams) and Courtney Richmond (Zoom).

The meeting was called to order at 6:00PM and the pledge of allegiance was led by Chair, Jon Karger.

Brenda Olson moved to approve the meeting agenda. The motion was seconded by Staci Allmaras and carried with all present members voting in favor.

Acknowledgements

Rotary - Lindsay Forsgren - Helping organize the panelists for the career fair.

2022-2023 Audit Presentation - EideBailly (via Zoom)

Truth in Taxation Presentation

MNDOT Temporary Right to Construct Mr. Trevor Steeves

Career & Technology Education Mrs. Laura Januszewski

Achievement & Integration Coordinator Mrs. Becky Wontor

Administrative reports

- | | | |
|----|---------------------------|---------------------------------------|
| A. | Elementary Principal / AD | Mr. Derrick Nelson |
| B. | High School Principal | Mrs. Laura Januszewski |
| C. | Student School Board Reps | Ms. Ellie Welch & Mr. Eduardo Sanchez |
| D. | Finance Director | Mr. Rudy Martinez |
| E. | Superintendent | Mr. Brian Korf |

Staci Allmaras moved to approve the consent agenda consisting of the following items:

- A. Approve board minutes - November 15, 2023 Regular Meeting
- B. Financial claims - November bills
- C. Treasurer's report
- D. Accept Donations
 - Student Accounts - \$100 - Laura Klimek
 - Viking Butikk - \$100 - Laura Klimek
 - PRHS Scholarship Fund in Memory of Lyle Pederson, Class of '67 - \$15 - Brent Frazier
 - PRHS Scholarship Fund in Memory of Ginger Homan - \$25 - Bonnie Mohs
 - Be the Light Scholarship in Memory of Jeff Booth - \$50 - Dennis & Staci Haiby
 - Be the Light Scholarship in Memory of Ryan Syverson - \$2830 - Memorials
 - Viking Butikk - \$600 - Ag Country Farm Credit Services
- E. Personnel
 - Approve the resignation of Adriana Robles as Part-time Special Education Paraprofessional at VES
 - Approve the hire of Madison Thompson as PreK/Special Education Paraprofessional at VES

The motion was seconded by Anne Peterson and carried with all present members voting in favor.

Brenda Olson moved to approve the MNDOT Temporary Right to Construct. The motion was seconded by Molly Welch and carried with all present members voting in favor.

Anne Peterson moved to approve the Resolution Establishing Combined Polling Places.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 548, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: Pelican Rapids City Hall
315 N. Broadway
Pelican Rapids, MN 56572

This combined polling place serves all territory in Independent School District No. 548 located in Candor Township; Dora Township; Dunn Township; Elizabeth Township; the City of Erhard; Erhards Grove Township; Friberg Township; Lida Township; Maplewood Township; Norwegian Grove Township; Oscar Township; the City of Pelican Rapids; Pelican Township; Scambler Township; Star Lake Township; Trondhjem Township; Otter Tail County, Minnesota; Cormorant Township; Lake Eunice Township; Becker County, Minnesota; Parke Township; Tansem Township; Clay County, Minnesota.

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing resolution was duly seconded by Staci Allmaras and upon vote being taken thereon, the following voted in favor thereof: Greg Larson, Staci Allmaras, Anne Peterson, Jon Karger, Brenda Olson, and Molly Welch.

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Brenda Olson made a motion to approve and accept the 2022-2023 Audit. The motion was seconded by Molly Welch and carried with all present members voting in favor.

Jon Karger made a motion to approve the Levy Limitation and Certification Report 2023 Payable 2024 for \$4,194,019.32. The motion was seconded by Molly Welch and carried with all present members voting in favor.

Brenda Olson made a motion to approve the World's Best Workforce Summary and Achievement & Integration Progress Report. The motion was seconded by Molly Welch and carried with all present members voting in favor.

Jon Karger made a motion to approve the Superintendent's Agree for 2024-2027. The motion was seconded by Molly Welch. Staci Allmaras opposes and the motion is carried with all other present members voting in favor.

Brenda Olson made a motion to approve the first and second readings of the following policies:

- 701: Establishment and Adoption of School District Budget
- 701.1: Modification of School District Budget
- 702: Accounting
- 703: Annual Audit
- 704: Development & Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
- 705: Investments
- 706: Acceptance of Gifts
- 707: Transportation of Special Education Students
- 708: Transportation of Non-Public School Students
- 709: Student Transportation Safety Policy
- 710: Extra Curricular Transportation
- 711: Video Recording on School Buses
- 712: Video Surveillance Other Than Buses
- 713: Student Activity Accounting
- 714: Fund Balances
- 720: Vending Machines
- 721: Uniform Grant Guidance Policy Regarding Federal Revenue Sources
- 801: Equal Access to School Facilities
- 901: Community Education
- 902: Use of School District Facilities and Equipment
- 903: Visitors to School District Buildings and Sites
- 906: Community Notification of Predatory Offender

The motion was seconded by Anne Peterson and carried with all other present members voting in favor.

Staci Allmaras made a motion to approve the first reading of the following policies:

- 621: Literacy and Read Acts
- 802: Disposition of Obsolete Equipment and Material
- 805: Waste Reduction and Recycling

The motion was seconded by Greg Larson and carried with all other present members voting in favor.

Jon Karger made a motion to adjourn. The motion was seconded by Greg Larson and carried with all other present members voting in favor.

Board Chair

Board Clerk